

MOULTON PARISH COUNCIL**Minutes of the meeting held on Monday 22nd November 2021**

Councillors present: Mark Price (Vice Chair), Doug James, Jane Horsnell, Tim James, Ryan Bragg, David Clarke and Ed Chambers.

Also present: Clerk Joanne Kirk, District Councillor Roger Dicker and three members of the public.

In the absence of the Chairman, Mark Price chaired the meeting. He agreed to move item 11f up the agenda – email from a resident about pedestrian safety.

1. Acceptance of apologies for absence

Apologies were received from David Almond, and John Derry and the reason for absence accepted.

2. Declaration of Interest in items on the agenda and dispensation requests

No councillors declared an interest in any items on the agenda.

3. Approval of minutes of the meeting held on 4th October 2021

It was resolved that the minutes were correct. The chairman then signed them.

4. Public Session

The following issues were raised during the public session:

- a) The lamp post on Tweed Close which has been repaired.
- b) Thanks to the clerk and Mark Price for sorting out the ventilation at the village hall.
- c) The lack of a safe route from Moulton Village to the Primary School.
- d) The need for a Moulton village sign on Gazeley Road and for the one at the boy's Grave Junction to be re-installed. The request for a new sign will be added to the next agenda. The clerk agreed to report the sign at Boy's Grave Junction or follow up with County Councillor Andy Drummond.

5. Email from a resident about pedestrian safety.

The Parish Council has received an email from a resident about pedestrian safety for school children and their families who attend Moulton Primary School.

Councillors explained that attempts have been made in the past to engage with Suffolk County Council, who are the Highways Authority responsible for the provision of footways and Highways safety. All previous request have been refused on the grounds of cost and the fact that they do not meet Suffolk County Council's criteria for the implementation of road safety measures.

Moulton Parish Council has asked Suffolk County Council to provide an explanation as to how they decide whether a request for road safety improvements will be implemented and the criteria they use, along with an example of some costings for possible work. No response has been received to date.

The clerk agreed to send information to the resident about the provision of footways.

It was resolved that the Parish Council would request a speed survey along School Road (Monday to Friday during term time) to establish the number of vehicles using the road particularly during school opening and closing times and the speed of vehicles travelling along the road. Mark Price agreed to provide co-ordinates of a possible location for the survey. It was resolved that a request would be submitted to Andy Drummond and the payment of £365.00 approved.

6. County Councillor's Report

No report was received.

7. District Councillor's report

A report was received and has been uploaded onto the Parish Council's website at

<http://moulton.onesuffolk.net/assets/Moulton-Parish-Council/Meeting-reports/Meeting-reports-2021-2022/22nd-November-2021/District-Council-Report-from-Roger-Dicker.pdf>

8. Community safety

- a) **Matters for the Safer Neighbourhood Team**

There was a break in on Brookside but the Police were not interested as nothing was stolen.

9. Update on the list of actions agreed at the last meeting

There were four outstanding councillor actions.

10. Finance

a) Approval of any payments and signing of Schedule of Payments

It was resolved that the following payments would be approved:

- J P Kirk - expenses – LGA 1972, s111 – **£21.60**
- Moulton VH – donation towards the cost of prizes for the Best Decorated window/garden/outdoor space competition – GPC - **£50.00**
- Pack Horse Fencing – grass cutting and playground inspections – Open Space Act 1906, ss 10 & CHECK- **£545.50**

David Almond and Mark Price had reviewed the financial papers prior to the meeting and had signed the Schedule of Payments. The Chairman countersigned it at the meeting.

b) Approval of payments authorised between meetings

No payments were authorised between meetings.

c) Statement of receipts and payments made since the last meeting

It was resolved that the statement of receipts and payments would be approved.

Receipts

Date	Description	Supplier	Total
13/10/2021	Playing field licence	Vivo Outdoor Fitness	£25.00
18/10/2021	Playing field licence	Alan Sheldrick	£190.00

Payments

Date	Minute	Description	Supplier	Total
05/10/2021	24/8a	Weed control	Apical Landscaping Ltd	£400.00
05/10/2021	24/a	Pest control services	CRC Pest Control	£330.00
05/10/2021	24/8a	Defibrillator annual support	Community Heartbeat Trust	£151.20
05/10/2021	24/8a	Grass cutting	Packhorse Fencing	£1,326.00
05/10/2021	24/8a	Playground inspections	Packhorse Fencing	£103.50
05/10/2021	24/8a	Clerk's expenses	J Kirk	£30.50
05/10/2021	24/8a	Print cartridge 1/3	Risby Parish Council	£13.58
05/10/2021	24/8a	Phone costs	Risby Parish Council	£35.85
06/10/2021	7/5f	Website hosting fee	Community Action Suffolk	£42.00
13/10/2021	24/8a	Poppy wreath and donation	Royal British Legion	£45.00
04/11/2021	28/10d	Grinding of tree stump	Ollie Morton Tree Care Ltd	£180.00
Staff costs as per confidential cashbook				

d) Bank balances and confirmation of bank reconciliation as of 9th November 2021

Lloyds current account	£964.54
Lloyds reserve account	£94,305.01
Total in Banks	£95,269.55

Transfers from reserve to current account £4,000 (4th and 11th October)

Mark Price verified and signed the bank reconciliations.

e) Signatory to complete the checklist of Internal Controls

Mark Price completed the checklist of internal controls.

f) Budget 2022/23 and financial summary

Financial Summary 2021/22 current account	
Current account balance B/F 1/04/21	£6,453
Plus income (VAT refund, locality funding)	£6,552
Plus transfers from reserve account	£19,000
Less estimated outgoings for this financial year	£31,443.00
Estimated bank balance at 31/03/22	£562
Deposit account balance B/F 1/04/21	£66,301
Plus precept	£32,000
Plus bank interest	£4.00
Less transfers to current account	£19,000
Estimated balance at 31/03/22	£79,305

It was resolved that:

- The 2022/23 budget would be approved.
- The precept request would be £32,384. The parish council element for a band D household will be £75.04 per annum an increase from £74.48 which equates to £0.56 per annum per band D household, an increase of 0.75%. The clerk and Chairman signed the Parish Estimates form

g) Update on the review of the Council's fixed assets

Doug James agreed to update the insurance values for the remaining items on the asset register (fencing, gates and village pump). The asset value is £119,000 without any additional changes. It was resolved that the clerk would contact CAS to move Moulton PC up into the next insurance banding of £101,001 to £150,000. It was resolved that the additional premium of £83.65 would be approved.

h) Reminder letter from the Valuation Office Agency about outstanding VO6030 form.

The form was submitted to the Valuation Office Agency by email on 3rd November 2021 ahead of the deadline of 14th November.

11. Planning issues

a) DC/21/2156/TCA - 1 Bridge St, Moulton – a. one Apple (T1), three Conifers (T3 T4 and T5) and 15 Hawthorn (G1) fell b. one Apple (T2) crown thin by up to 15%

It was resolved that no objections would be made to this application.

12. Highways/Rights of Way issues/tree/transport issues

a) Results of the recent tree survey

The results have not been received yet.

b) Suffolk County Council's lorry routes review

It was resolved that Mark Price would complete the form on behalf of Moulton Parish Council with the following details:

- The verges in Bridge St are damaged by lorries as the road is too narrow. Most of the lorries are potato lorries which should be using an alternative route through Gazeley.
- Lorries speeding through the village on The Street
- Damage to the verge at Moulton crossroad caused by vehicles turning left and wearing it away.

c) Replacement posts for the Green.

It was resolved that the posts on the Green would be replaced with brown recycled posts as they will be more durable. The clerk agreed to obtain quotes ready for the next meeting.

d) Parking on the grass near the church

Despite the 'Please do not park on the grass signs', some cars continue to park on the verge near the church. Doug James agreed to tape off the area if it becomes too wet and likely to be damaged.

e) Update on the possibility of a meeting with Tim Passmore about speeding.

The clerk agreed to contact Tim Passmore to find out if he would be willing to attend a meeting to look at ways to tackle the problem of speeding in rural communities.

f) Update on the complaint from a resident about road sweeping.

The roads have now been swept and both Suffolk County Council and West Suffolk Council have said that they will look to improve communication between both organisations.

g) Update on the meeting with SCC about the reduction in bus service in Moulton.

Moulton Parish Council received the following update from Suffolk County Council on 25th October 2021:
One of our network planners is working with Stephenson's on an alternative timetable that would restore some trips to Moulton on route 16 at the expense of Kennet, but this has not been finalised as yet. We will then have to review whether the changes would impact on our contract cost, and if so take it up to the group manager for approval.

As you may be aware, the bus industry is suffering from an acute driver shortage at present. Both the operators and ourselves are working to keep as much of the current network operational as possible rather than making changes at present, but I will be in touch as soon as I have more details.

h) Damage to Norwich Road (Boys Grave Road) caused by HGV's and potential risk to the bridge

The clerk agreed to report the damage which is caused by excessive HGV use and express its concerns that that bridge will be damaged as a result. Prior to the 3.5 ton weight restriction on Kennett Bridge very few lorries used this route.

i) Email from Tilbrook's about weed control on Highways – for information only.

It was resolved that details of their services would be kept on file.

j) Update on the letters to local landowners about tree planting and email from E-forests offering free trees –

The clerk was asked to check the size of the trees as the playing field boundary needs new trees planting along it.

k) Land registry enquiries – for information only

The clerk contacted the Land Registry about the options available if Moulton Parish Council needed to establish ownership of land. They offer various services but for occasional use the best way is to carry out a land registry search. This is a paid service and costs £14.95 per search. SCC Highways Records can also provide information about land ownership.

13. To discuss the following village hall/playing field/play equipment issues

a) Latest playing field inspection report:

The following new issues were raised:

- There are fixings missing on the cradle swings and rocking surfboard. Doug James confirmed that both of these have been fixed.
- Multiplay – there is rot around the securing nuts. Doug James agreed to inspect and repair the washers.

b) Update on the covered benches

A site visit took place to confirm where the benches would be positioned. The benches are finished and need painting. They will be bolted open but will need reinforcing to support the weight if anyone hangs on the bar above the seat.

14. To discuss the following village issues

- a)** A public meeting will take place on 22nd January 2022 to discuss the possibility of organising a village event to celebrate the Queen's Platinum Jubilee. Roger Dicker confirmed that he would be happy to give £200 from his locality funding.

15. To discuss the following correspondence

a) Email from Headway requesting a donation

It was resolved that no donation would be made.

b) Email from SCC re streetlights over Christmas and New Year

The clerk was asked to contact Suffolk County Council to tell them that Moulton Parish Council would like to implement the same timings as last year in specific locations in Moulton (Packhorse Bridge, Church Road and Moulton Crossroads).

16. Questions for the Council and any urgent business

No issues were raised.

17. Any other business for noting or including on the agenda of the next meeting on Monday 24th January 2022

The following items are for including on the next agenda:

Request for a village sign on Gazeley Road

There being no further business the main meeting closed at 9.01pm

Signed (Chairman) Dated